

## ABOUT ETCH

Located downtown in the ground floor of the Encore Tower, Etch is an upscale restaurant by renowned local Chef Deb Paquette. Etch features an array of global flavors and decadent desserts for lunch Monday-Friday, and dinner Monday-Saturday.

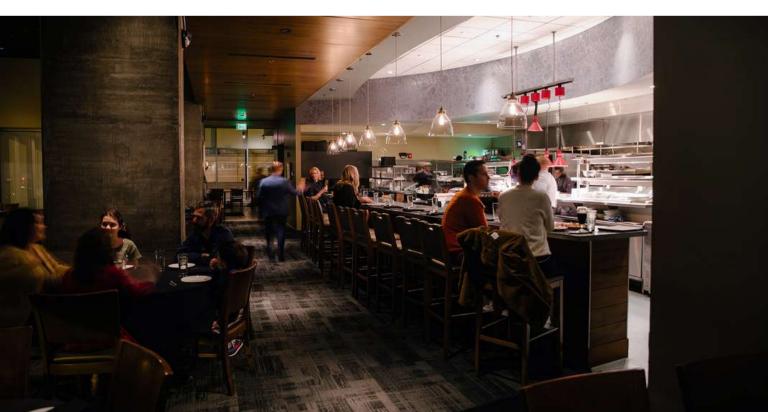
The cuisine at Etch is complimented by our comprehensive wine list, featuring an extensive collection of wines from around the world. Guests can also enjoy our modern take on classic cocktails, along with a variety of eclectic beers and regional drafts.

The restaurant is equipped with two private dining rooms, a full bar and an open kitchen with bar-style seating, allowing guests to interact with the culinary team.

Complimentary valet parking is available for guests directly in front of the entrance to the Encore Tower on Demonbreun St.

Our private rooms are perfect for lunch meetings, cocktail receptions and seated dinners. The Encore Room is furnished with a private bar for a limited or open bar selection. Our on-staff Sommelier is available to assist in choosing the perfect beverages to accompany your menu.

Contact us today to begin planning your next event at Etch!



### Private Rooms



Accommodates: 12 seated guests Menu: Full lunch or dinner menu Minimums: \$300 Lunch | \$1,000 Dinner Mon - Thurs \$1,200 Fri - Sat



Accommodates: 40 seated | 50 standing Menu: Prix fixe menu for groups 12+ Minimums: \$600 Lunch | \$2,000 Dinner Mon - Thurs \$6,000 Dinner Fri - Sat \*Seating options limited on Fri & Sat evenings



# Private Dining Guidelines

#### **RESERVATIONS:**

To secure a private dining reservation, a signed contract and valid credit card number are required. There is no fee to book the space, however, a food & beverage minimum must be met to secure the private rooms. Prices are exclusive of tax & gratuity. The number of guaranteed guests is due within 48 hours of event date. This will be the number of guests we will expect and set for the day of the event. We cannot guarantee accommodations for additional guests beyond the confirmed headcount; additional fees apply in the event we can accommodate add-on guests.

#### Menus:

Groups booked in the Encore Room are required to order from a limited menu. Due to the complexity of our dishes, a long cook time for large groups is to be expected and we cannot guarantee all dishes to come out at the same time. Prices and items on menus are subject to change without notice. For reception-style events, hors d'oeuvres selections are due 14 days prior to the event, or a Chef's selection will be chosen. Our full lunch & dinner menu are available for groups under 12 guests. Customized menus are available for an additional fee of \$2/menu.

#### TAX & OTHER CHARGES:

We request a 20% gratuity for private dining events. Tax is 9.75%. Separate checks are available for parties of 10 or less. Etch charges a \$30/750mL bottle and a \$50/1.5L bottle corkage fee, and a \$2.50/person cake cutting fee for outside wine and desserts to be brought into the restaurant.

### CANCELLATION POLICY:

The food & beverage minimum will be charged in the event of a cancellation within 14 days of the reservation. If your party is booked within less than 14 days of the scheduled event, the cancellation period is 7 days..

For more information, contact Whitney Eccher at 615.626.6446 or whitney.eccher@etchrestaurant.com.